

Hustisford School District

District Office

845 S. Lake St. · P.O. Box 326
Hustisford, WI 53034
(920) 349-8109

Jr./Sr. High School

845 S. Lake St. · P.O. Box 326
Hustisford, WI 53034
(920) 349-3261

John Hustis Elementary

600 S. Hustis. St · P.O. Box 386
Hustisford, WI 53034
(920) 349-3228

Heather Cramer

District Administrator

Clint Bushey

Principal

Margaret Bell

Principal

John Kiefer

Director Financial Services

Terri Kreitzman

Director of Special Education

Personnel and Policy Committee Minutes from Monday, May 6, 2019

The **Personnel and Policy Committee** of the Hustisford School District Board of Education met on Monday, May 6, 2019, at 5:00 p.m., in the conference room within the offices, at Hustisford High School, 845 South Lake Street, Hustisford, WI 53034.

Present: Tracy Malterer, board member (chair); David Stryck, board member; and Heather Cramer, Superintendent of Schools

New Business:

- Job Descriptions—Mrs. Cramer and Mrs. Malterer worked on the job description for the Director of Buildings and Grounds
- HS Science Position—Mrs. Cramer updated the committee on the HS Science position. She indicated that an offer was made and that the individual has a verbal acceptance. The committee recommended his approval to the board in May.
- Staffing 2019-2020—Mrs. Cramer updated the board on staffing issues for the upcoming school year. The custodial position was discussed.
- Health Insurance Renewal—The district received a 9% increase for the 19-20 school year. The committee recommends a full board review in May.
- Kids Club Resignations—The committee reviewed the resignations of two kid's club employees.
- Kids Club –The committee discussed kid's club for the summer and the plans. The positions will be posted and reviewed for summer and the school year. Kid's Club hours will be 6-8 am daily during summer school and again from 3-6 on summer recreation and summer school days and on non-rec days it would run from 12-6. The club will not run for non-summer school days during the summer. Kid's Club will resume regular hours for the 2019-2020 school year.
- Elementary Intervention Position—The committee discussed the importance of the intervention position at JHE for the 2019-2020 school year. The committee recommends that the position remain if at all possible with the possibility of hiring a one-year limited employee if needed due to class size increases. The committee recommends to approve the position at the May board meeting.
- Neola Policy Updates—The committee did not have any further discussion on the policies. The committee recommends final reading of the policies at the May board meeting.
- 2019-2020 Staff Compensation Increases—Mrs. Cramer updated the committee on the number of teachers who are working to achieve their 10 points to receive a compensation raise for the 2019-2020 school year.